

LANGLEY ACADEMY

HEAD OF MUSEUM LEARNING (MATERNITY COVER)

Post Title

Head of Museum Learning

Salary/Grade

£35000 - £37500

Purpose of the Job

To lead and manage museum learning throughout the Academy

Reporting to

Director of Specialism

Liaising with

Governors, the Principal and the Directorate, Leadership Team and relevant external agencies including funders and cultural heritage settings

Reports: Museum Learning Officer, Museum Learning volunteers

KEY FUNCTIONS

Specifically within the one year scope of the contract to ensure that;

- The necessary systems, training programmes and networks are used to embed museum learning across the curriculum and as a core part of the Academy's activity.
- Activity is evaluated and is appropriate for all levels of student ability and age.
- Museum Learning work is shared and celebrated, in the academy and in the wider education and museum communities, including the Thames Valley Museums Group and Arts Council England.

SPECIFIC RESPONSIBILTIES

- To oversee the programme of museum visits and on-site activity, ensuring all areas of the curriculum, houses and all students are included in the programme
- To oversee the exhibition and loans programme and ensure all content is relevant to students and that our museum partners share the benefits of the work.
- To ensure museum learning is effective and meaningful, well planned and evaluated.
- To ensure that museum learning outcomes are shared and celebrated, in the school and externally, with a view to the sustainability and resilience of the model. This could include working on externally funded projects.
- To lead the induction and development of staff on Museum Learning
- To undertake direct work with students

- To make regular presentations to the Museums Advisory Group and the Museum Learning Committee with detailed action plans
- To represent the academy to a range of stakeholders, including parents, the local community, Arts Council England, the Thames Valley Museums Group, potential funders and cultural heritage partners
- To manage the museum learning budget and to identify and pursue possible funding sources
- To maintain and develop partnerships with key museums and galleries
- To undertake other tasks as reasonably required by the Principal

PERSON SPECIFICATION

1. Educational Qualifications

- Degree level
- MA in Museum Studies or similar relevant qualification (d)
- Project management qualification (d)

2. Professional Experience, Knowledge and Understanding

- Experience of working in museums and understanding of the wider cultural heritage sector
- Experience of working in or with schools and knowledge of developments in education
- Experience of project and programme management, including budgets
- Experience of evaluation and understanding of different techniques
- Knowledge of developments in cultural heritage and understanding of their impact at operational and strategic level
- Experience of partnership working and understanding of how to manage contending needs
- Experience of working with funders

3. Personal Qualities and Skills

Ideally we are looking for someone who:

- Has strong leadership skills, able to positively influence others
- Has excellent communication skills, sensitive to different audiences' needs
- Has strong ICT skills
- Has the ability to think of behalf of students, teachers and the wider museum sector
- Has the ability to work on own initiative, to tight deadlines and to prioritise workload
- Has the ability to problem-solve creatively
- Has the ability to work well across different teams

(d) desirable